

<p style="text-align: center;">YANKEE SPRINGS TOWNSHIP BOARD OF TRUSTEES Special Meeting <u>Proposed Fiscal Year 2020-2021 Budget Adoption</u> <u>VIRTUAL Public Hearing at the Township Hall</u> Monday, June 29, 2020 Yankee Springs Township Hall 284 North Briggs Road, Middleville, Michigan 49333 7:00 p.m. MINUTES</p>	<p>FINAL MINUTES Page 1 of 3 BOT/ Budget Adopt. 2020-2021 6/29/2020 Virtual Mtg. - COVID</p>
<p>Meeting called to order at 7:00 PM by Supervisor Mark Englerth. Roll Call: Present at Township Hall and participated on Zoom: A. Jansma, Englerth, VandenBerg, Knowles, Lippert. PLEDGE OF ALLEGIANCE Staff present: Sandy Marcukaitis (Physically present). Visitors: (2) not including staff present. Mike Cunningham (joined by Virtual/Zoom participation), and Greg Chandler (Physically present), from J-Ad Newspapers.</p>	<p>CALL TO ORDER ROLL CALL PLEDGE</p>
<p>OPENING OF PUBLIC HEARING: at 7:01 p.m. (Motion by Lippert with support by VandenBerg to open public hearing. ROLL CALL: Englerth: Yes, Lippert: Yes, Knowles: Yes, VandenBerg: Yes, Jansma: Yes. (Yes: 5, No: 0). MOTION CARRIED.</p>	<p>OPENING OF PUBLIC MEETING 7:01 p.m.</p>
<p>PUBLIC COMMENT: Mike Cunningham, of 1908 Heritage Bay Dr., asked if in the previous ten years or so, had any funds been taken from the General Fund (fund balance) in order to balance the budget. M. Cunningham also commented that he could hear and see everyone on the virtual (zoom) meeting and it seemed to be going fine. <u>Note: The 2020-2021 Budgets are being adopted by Function and not by line item.</u> Tax from Taxable Value 2020-2021 from warrant = \$302,045,676. – A. Jansma, Treasurer.</p>	<p>PUBLIC COMMENT APPROVAL OF 2020 TAX RATE L-4029 Not available</p>
<p>CLOSING OF PUBLIC HEARING After noting all Salary Resolutions would follow Resolutions No.(s) 06-29-20-1 through 06-29-20-6, Motion was made by Jansma with support from VandenBerg to close the Public Hearing at 7:07 p.m. ROLL CALL VOTE: Englerth, Jansma, VandenBerg, Knowles, Lippert. (Yes: 5, No: 0). MOTION CARRIED. <u>RESOLUTION NO. 06-29-20-1: YANKEE SPRINGS TWP. PROJECTED BUDGET 2020-2021- General Fund 101</u> Revenue: Motion by Jansma with support from VandenBerg to adopt RESOLUTION NO. 06-29-20-1: YANKEE SPRINGS TWP. PROJECTED BUDGET 2020-2021 General Fund 101 with projected REVENUE of \$1,116,000. Roll Call: Englerth: yes, Lippert: Yes, Knowles: Yes, Jansma: Yes, VandenBerg: Yes. (Yes: 5, No: 0). MOTION CARRIED.</p>	<p>CLOSING OF PUBLIC HEARING Motion to close public hearing. 7:07 p.m. Motions to Adopt: RESOLUTION #06-29-20-1 – Gen. Fund 101. REVENUE RESOLUTION #06-29-20-2 – Gen. Fund 101 - EXPENSES (next page)</p>

Expenses: Motion by Knowles with support from Lippert to adopt RESOLUTION #06-29-20-2: YANKEE SPRINGS TWP. PROJECTED BUDGET 2020-2021 General Fund 101 with projected EXPENSES of \$1,116,000. Roll Call: Englerth: Yes, Jansma: Yes, VandenBerg: Yes, Knowles: Yes, Lippert: Yes. (Yes: 5, No: 0). MOTION CARRIED.

RESOLUTIONS #06-29-20-3 thru #06-29-20-6: PROJECTED BUDGET: 2020-2021

Motion by Lippert with support from Jansma to adopt RESOLUTION #06-29-20-3: 103 account - YST Fire Equipment Fund with Projected Revenue: \$57,000 & Expenditures: \$57,000. Roll Call: Englerth: Yes, Lippert: Yes, Knowles: Yes, Jansma: Yes, VandenBerg: Yes. (Yes: 5, No: 0). MOTION CARRIED.

Motion by Knowles with support from VandenBerg to adopt RESOLUTION #06-29-20-4: Special Assessments (Weeds) Account 202 with projected Revenue: \$30,000 & Expenditures: \$30,000. Roll Call: VandenBerg: Yes, Knowles: Yes, Lippert: Yes, Jansma: Yes, VandenBerg: Yes. (Yes: 5, No: 0). MOTION CARRIED.

Motion by Jansma with support from VandenBerg to adopt RESOLUTION #06-29-20-5: Veterans Memorial Fund 208 with projected Revenue: \$ 5,000 & Expenditures: \$ 5,000. Roll Call: Englerth: Yes, VandenBerg: Yes, Lippert: Yes, Jansma: Yes, Knowles: Yes. (Yes: 5, No: 0). MOTION CARRIED.

Motion by Lippert with support from Knowles to adopt RESOLUTION #06-29-20-6: Liquor Control Fund Account 302 with projected Revenue: \$ 2,500 & Expenditures: \$ 2,500. Roll Call: Englerth: Yes, Knowles: Yes, Lippert: Yes, VandenBerg: Yes, Jansma: Yes. (Yes: 5, No: 0). MOTION CARRIED.

RESOLUTION #06-29-20: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS: (ATTACHED)

Motion by Jansma with support from VandenBerg to adopt RESOLUTION #06-29-20: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS: Supervisor at the yearly amount of \$25,449.00/ \$2,120.75/monthly. Roll Call: VandenBerg: Yes, Lippert: Yes, Knowles: Yes, Englerth: Yes, Jansma: Yes. (Yes: 5, No: 0). MOTION CARRIED.

Motion by Jansma with support from VandenBerg to adopt RESOLUTION #06-29-20: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS: Clerk - for the yearly amount of \$26,929.00/\$2,244.08 monthly. Roll Call: VandenBerg: Yes, Lippert: Yes, Knowles: Yes, Englerth: Yes, Jansma: Yes. (Yes: 5, No: 0). MOTION CARRIED.

Motion by VandenBerg with support from Jansma to adopt RESOLUTION #06-29-20: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS: Treasurer at the yearly amount of \$25,449/\$2,120.75 monthly with SET Treasurer Salary at \$5,625.00/\$468.75 monthly. Roll Call: Jansma: Yes, Englerth: Yes, Lippert: Yes, VandenBerg: Yes, Knowles: Yes. (Yes: 5, No: 0). MOTION CARRIED.

FINALMINUTES

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BOT/ Budget Adopt. 2020-2021 6/29/2020 Virtual Mtg. - COVID

Motions to adopt RESOLUTION NO.(#s): 06-29-20-3 thru No. 06-20-20-6: YANKEE SPRINGS TWP. PROJECTED BUDGET

2018-2019: Revenue & Expenses for the following accounts:

103- Fire Equipm't Purchase Fund

202 – Special Assessments (Weeds)

208 – Veterans Memorial Fund

302 - Liquor Control Fund.

RESOLUTION #06-29-20: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS:

Supervisor

Clerk

Treasurer

Trustee (pg. 3)

Constable/Liquor Inspector (pg. 3)

tion by VandenBerg with support from Jansma to adopt RESOLUTION #06-29-20: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED
OFFICIALS: Trustee the yearly amount of \$4,095.00/\$341.25 monthly. Roll Call: Jansma: Yes, Lippert: Yes, Englerth: Yes, VandenBerg: Yes, Knowles: Yes. (Yes: 5, No: 0). MOTION CARRIED.

Motion by VandenBerg with support from Englerth to adopt RESOLUTION #06-29-20: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED
OFFICIALS: Constable/Liquor Inspector at the amount of \$79.58 per meeting attended and \$183.19 monthly. Roll Call: Jansma: Yes, Lippert: Yes, Englerth: Yes, VandenBerg: Yes, Knowles: Yes. (Yes: 5, No: 0). MOTION CARRIED.

SALARY RESOLUTION No. 06-29-20: Appointed Personnel and Hourly Employees for Fiscal Year 2020-2021: (ATTACHED)

Motion by Jansma with support from Lippert to adopt **Salary Resolution No. 06-29-20: Appointed Personnel and Hourly Employees.** Roll Call: Jansma: Yes, Englerth: Yes, VandenBerg: Yes, Lippert: Yes, Knowles: Yes. (Yes: 5, No: 0). MOTION CARRIED.

PUBLIC/BOARD COMMENT: None

ADJOURNMENT

Motion by Jansma with support from VandenBerg to adjourn meeting at 7:15 p.m. All ayes. MOTION CARRIED.

Approved: _____ Date: _____
By: Janice C. Lippert, Clerk

Deb Mousseau
Recording Secretary Approved by Board of Trustees on July 15, 2020
6/29/2020

FINAL MINUTES

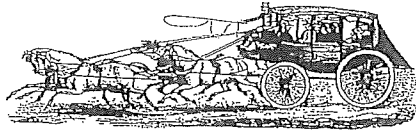
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**BOT/ Budget Adopt. 2020-2021
6/29/2020 Virtual Mtg. - COVID**

SALARY RESOLUTION No. 06-29-20: Appointed and Hourly Employees for Fiscal Year 2020-21.

PUBLIC/BOARD COMMENT

ADJOURNMENT



Yankee Springs Township

284 N. BRIGGS ROAD- MIDDLEVILLE, MICHIGAN 49333
269-795-9091 / FAX 269-795-2388

THE 2020-2021 GENERAL FUND -101, FIRE EQUIPMENT FUND-103, SPECIAL ASSESSMENTS FUND-202, VETERANS MEMORIAL FUND-208 AND LIQUOR CONTROL FUND-302 ARE ADOPTED BY FUNCTION.

RESOLUTION NO. 06-29-20-1: YANKEE SPRINGS TOWNSHIP PROJECTED GENERAL FUND-101- REVENUE-\$1,116,000. MOTION BY: Jansma, SECOND BY: VANDEN BERG to adopt Resolution No. 06-29-20-1.

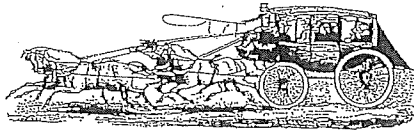
RESOLUTION NO. 06-29-20-2: YANKEE SPRINGS TOWNSHIP PROJECTED GENERAL FUND-101- EXPENDITURES-\$1,116,000. MOTION BY: KNOWLES, SECOND BY: LIPPERT to adopt Resolution No. 06-29-20-2.

RESOLUTION NO. 06-29-20-3: YANKEE SPRINGS TOWNSHIP PROJECTED FIRE EQUIPMENT FUND-103 REVENUE-\$57,000. AND EXPENDITURES-\$57,000. MOTION BY: LIPPERT, SECOND BY: JANSMA, to adopt Resolution No. 06-29-20-3.

RESOLUTION NO. 06-29-20-4: YANKEE SPRING TOWNSHIP PROJECTED SPECIAL ASSESSMENTS FUND-202 REVENUE-\$30,000. AND EXPENDITURES \$30,000. MOTION BY: KNOWLES, SECOND BY VANDEN BERG, to adopt Resolution No. 06-29-20-4

RESOLUTION NO. 06-29-20-5: YANKEE SPRINGS TOWNSHIP PROJECTED VETERANS MEMORIAL FUND-208 -REVENUE \$5,000. AND EXPENDITURES \$5,000. MOTION BY: JANSMA, SECOND BY: VANDENBERG, to adopt Resolution No. 06-29-20-5.

RESOLUTION NO. 06-29-20-6: YANKEE SPRINGS TOWNSHIP PROJECTED LIQUOR CONTROL FUND-302 REVENUE-\$2,500. AND EXPENDITURES \$2,500. MOTION BY: LIPPERT, SECOND BY: KNOWLES, to adopt Resolution No. 06-29-20-6.



Yankee Springs Township

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Yankee Springs Township
Barry County- Michigan

Salary Resolution No. 06-29-2020
Elected Supervisor 2020-2021

BE IT RESOLVED, at a Special Meeting of the Yankee Springs Township Board of Trustees Conducted a Public Hearing held on June 29th, 2020 did hereby adopt the SALARY RESOLUTION for Supervisor:

YEARLY @ \$25,449/ = \$2,120.75/Monthly *

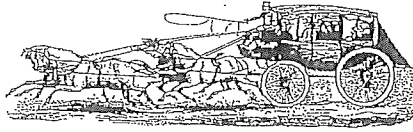
Motion by, JANSMA, second by, VANDENBERG
to adopt Resolution No. 06-29-2020 Elected Supervisor 2020-2021 Salary Resolution.

Approved by: VANDENBERG, LIPPERT,
KNOWLES, ENGLERTH,
JANSMA.

The Supervisor declared the Supervisor Salary Resolution adopted.

Signature: *Janice C. Lippert, Clerk*

Date: 06-29-2020 Supervisor * = No increase from Fiscal Year 2019-2020



Yankee Springs Township

284 N. BRIGGS ROAD- MIDDLEVILLE, MICHIGAN 49333
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Yankee Springs Township
Barry County- Michigan

Salary Resolution No. 06-29-2020
Elected Clerk 2020-2021

BE IT RESOLVED, at a Special Meeting of the Yankee Springs Township Board of Trustees Conducted a Public Hearing held on June 29th, 2020 did hereby adopt the SALARY RESOLUTION for Clerk:

YEARLY @ \$26,929./ = \$2,244.08/Monthly *

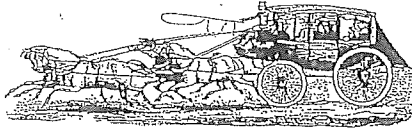
Motion by, JANSMA, second by, VANDENBERG
to adopt Resolution No. 06-29-2020 Elected Clerk 2020-2021 Salary Resolution.

Approved by: VANDENBERG, LIPPERT,
KNOWLES, ENGLERTH,
JANSMA

The Supervisor declared the Clerk Salary Resolution adopted.

Signature: *Janice C. Lippert, Clerk*

Date: 06-29-2020 Clerk * = No increase from Fiscal Year 2019-2020



Yankee Springs Township

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Yankee Springs Township
Barry County- Michigan

Salary Resolution No. 06-29-2020
Elected Treasurer 2020-2021

BE IT RESOLVED, at a Special Meeting of the Yankee Springs Township Board of Trustees Conducted a Public Hearing held on June 29th, 2020 did hereby adopt the SALARY RESOLUTION for Treasurer:

YEARLY @ \$25,449/ = \$2,120.75/Monthly *
SET Treasurer @ \$ 5,625 / = \$ 468.75/Monthly *

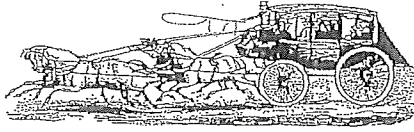
Motion by, VANDEN BERG, second by, JANSMA
to adopt Resolution No. 06-29-2020 Elected Treasurer 2020-2021 Salary Resolution.

Approved by: JANSMA, ENGLERTH,
LIPPERT, VANDEN BERG,
KNOWLES.

The Supervisor declared the Treasurer Salary Resolution adopted.

Signature: *Janice C. Lippert, Clerk*

Date: 06-29-2020 Treasurer * = No increase from Fiscal Year 2019-2020



Yankee Springs Township

284 N. BRIGGS ROAD- MIDDLEVILLE, MICHIGAN 49833
269-795-9091 / FAX 269-795-2388

Yankee Springs Township
Barry County- Michigan

Salary Resolution No. 06-29-2020
Elected Trustee 2020-2021

BE IT RESOLVED, at a Special Meeting of the Yankee Springs Township Board of Trustees Conducted a Public Hearing held on June 29th, 2020 did hereby adopt the SALARY RESOLUTION for Trustee:

YEARLY @ \$4,095/ = \$341.25/Monthly *

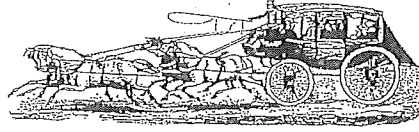
Motion by, VANDENBERG, second by, JANSMA
to adopt Resolution No. 06-29-2020 Elected Trustee 2020-2021 Salary Resolution.

Approved by: JANSMA, LIPPERT,
ENGLERTH, VANDENBERG,
KNOWLES.

The Supervisor declared the Trustee Salary Resolution adopted.

Signature: *Janice C. Lippert, Clerk*

Date: 06-29-2020 Trustee * = No increase from Fiscal Year 2019-2020



Yankee Springs Township

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Yankee Springs Township
Barry County- Michigan

Salary Resolution No. 06-29-2020
Elected Constable/Liquor Inspector 2020-2021

BE IT RESOLVED, at a Special Meeting of the Yankee Springs Township Board of Trustees Conducted a Public Hearing held on June 29th, 2020 did hereby adopt the SALARY RESOLUTION for Constable/Liquor Inspector:

Constable @ \$79.58 per meeting attended*
Monthly Liquor Inspector @ \$183.19 *

Motion by, VANDENBERG, second by, ENGLERTH
to adopt Resolution No. 06-29-2020 Elected Constable/Liquor Inspector 2020-2021 Salary Resolution.

Approved by: JANSMA, LIPPERT
ENGLERTH, VANDENBERG
KNOWLES

The Supervisor declared the Constable/Liquor Inspector Salary Resolution adopted.

Signature: *Janice C. Lippert, Clerk*

Date: 06-29-2020 Constable/Liquor Inspector * = No increase from Fiscal Year 2019-2020

YANKEE SPRINGS TOWNSHIP Barry County, Mi
 Salary Resolution No. 06-29-2020
 All Salaries, Appointed and Hourly Wage Rates

Be It Resolved, at a Special Meeting of the Yankee Springs Township Board of Trustees held on June 29, 2020 did hereby adopt the following Salary Schedule for Appointees and Hourly employees by Department Description for Fiscal Year 2020-2021. **The 2020-2021 schedule does not reflect an increase.**

Fiscal Year	2019-2020	2020-2021
Deputy Supervisor	\$5,770	\$5,770
Deputy Clerk	\$5,770	\$5,770
Deputy Treasurer	\$5,770	\$5,770
Trustee Per Diem (Special Meetings)	\$63.41 per day	\$63.41 per day
Educational Seminars (All Departments)	\$63.41 per day	\$63.41 per day
	\$31.70 per 1/2 day	\$31.70 per 1/2 day
Ordinance Enforcement Officer	\$21.14 per hour	\$21.14 per hour
Administrative Assistants		
Supervisor	\$15.85 per hour	\$15.85 per hour
Zoning Administrator	\$15.85 per hour	\$15.85 per hour
Planning Commission	\$73.44 per meeting	\$73.44 per meeting
ZBA	\$73.44 per meeting	\$73.44 per meeting
Chairman	\$101.44 per meeting	\$101.44 per meeting
Secretary	\$101.44 per meeting	\$101.44 per meeting
Recording Secretary (All Meetings)	\$113.08 per meeting	\$113.08 per meeting
Board of Review	Up to 4 hour \$80.18 per day-Over 4 hours \$102.80 per day	
Office Staff		
Level 1	\$12.95 per hour	\$12.95 per hour
Multi-tasking		
Level 2	\$14.00 per hour	\$14.00 per hour
Based on Experience		
Level 3	\$15.85 per hour	\$15.85 per hour
Level 4	\$16.49 per hour	\$16.49 per hour
Election Staffing		
Chair	\$15.11 per hour	\$15.11 per hour
Inspectors	\$12.94 per hour	\$12.94 per hour
Voter Registration Staff	\$16.49 per hour	\$16.49 per hour
Set Up and Take Down Elections	\$14.00 per hour	\$14.00 per hour
Maintenance/Custodial		
Light Duty		
Level 1	\$11.31 per Hour	\$11.31 per Hour
Equipment		
Level 2	\$14.00 per hour	\$14.00 per hour
Custodial/Janitor/Cleaning	\$21.60 per hour	\$21.60 per hour
Skilled Labor/Maintenance	\$19.39 per hour	\$19.39 per hour

Motion by: VANDEN BERG Support by: ENGLERT
 Roll Call Yeas: 5
 Nays: 0

Effective: July 2020 Payroll

2020 Mileage Rate: 57.5 cents per mile